



Christ Lutheran School

caring ... excelling ... growing in Christ

June 23, 2009

Christ Lutheran School Board of Education

Present: Curt Blackman, Beth Pasold, Connie Bichlmeier, Steve Stortz, Anne Raders, Judy Ellis, Monte Glaser, Scott Stevens, Russ Wilcox, Gary Weber. Judy Bohn was present for first half hour to present information about credit cards and report on National Lutheran Funding Academy attended.

1. Opening Prayer 7:00 P.M. Devotion 7:30
2. Approval of Minutes – Regular meeting May 26th. Minutes e-mailed out for review. Motion made and seconded to approve minutes from May 26, 2009 Board of Education meeting. Motion carried.
3. Financial Reports – Emailed from Judy and handouts at meeting. Reviewed and discussed Transaction Detail by Account. Motion made to approve Transaction Detail by Account. Motion seconded and approved.
Special Funds Transaction Detail by Account also reviewed and discussed. Motion made and seconded to approve Special Funds Transaction Detail by Account. Motion carried.
 - a. School Financial Statements -
 - b. Hot Lunch finances – Reviewed.
 - c. Review tuition
 - i. 3 families behind 1 payment, 1 family behind 3 payments – Judy Bohn and Steve Stortz both have been in contact with the family behind 3 payments and have worked out a plan to have this tuition bill paid before new school year begins.
 - d. Review preschool tuition
 - i. 2 three-day families (1 month, 3 month), 2 five-day families (1 month).
4. Principal's Report – see attached. Addendum to attachment: 1) 69 preschool students currently registered; 2) NLSA has made request that faculty come up with one more goal within the next year. This goal needs to be student need-based. 3) Call Committee Update: Letter from Steve Stortz shared with Board indicating his acceptance of the call to be principal.
5. For discussion
 - a. Credit card cost presentation (Judy B.) **request move to 7:00 – 7:30**
Handout given with information about options of accepting credit card as payment for plant sale, registration & tuition fees. Second proposal would be to accept credit card as payment for plant sale, registration & tuitions fees, school lunches, child care, etc. Discussion occurred regarding the two different proposals including monthly bank & set up fees. Motion made to allow Judy Bohn to begin process for allowing use of credit cards for plant sale, tuition & registration fees, school lunches. Motion seconded and approved.
 - b. Midwest National Lutheran Funding Academy (Judy B., Steve, Craig) **request move to 7:00 – 7:30** – Judy and Steve reported on this conference. Both state they learned a lot & felt it was very informative. Will be getting out more analytical information regarding cost per pupil, etc. Marketing was one area in which they were given a variety of ways to promote and market our school.



Christ Lutheran School

caring ... excelling ... growing in Christ

- c. Salary Study conducted by Trinity Fremont – Handout shared.
- d. BOE/Staff NLSA appreciation dinner Oct. 4 at Tahazouka cabin – Cabin reserved. Discussion regarding having meal catered, etc.
6. Old Business – nothing to discuss
 - a.
7. New Business
 - a. Milk Contract – Steve Stortz needs Board of Ed. Permission to enter into a contract with either Roberts or Blue Bunny for milk. After discussion, it was the recommendation of Mr. Stortz to accept contract from Roberts Dairy. Motion made to give Steve Stortz permission to sign contract with Roberts Dairy for milk for 2009-10 school year. Motion seconded and carried.
 - b. Lunch Prices – Discussion occurred regarding current fee for school lunches. Motion made to increase school lunch fee to \$2.10 per meal, leaving extra entrée and salad costs same. Seconded and approved.
 - c. Tuition Assistance sub-committee – July 1, 2009 is deadline for families to apply for student assistance. Volunteers are needed to serve on this sub-committee to begin meeting July 20th. Ann Rader and Beth Pasold have agreed to serve on this as well as having a representative from Grace Lutheran and another from Our Savior Lutheran.
 - d. Next Board of Education meeting July 21, 2009.
 - e. Credit Card usage – see #5a.
 - f. Call for Technology Coordinator
 - i. Job description – handout given
 - ii. Call sub-committee – request for 2-3 board members to serve on this sub-committee. Monte Glaser, Curt Blackman, Steve Stortz and Craig Boche will meet on June 29th to interview potential candidate.
8. Executive Session

Board Goals – These are here only so that we continue to monitor our progress. Goals can be added or deleted by the group at any time.

 - a) Major goals for the Board to accomplish this year;
 - i) Develop a job description for board members
 - ii) Develop plans to restructure our board meetings to make them more efficient.
 - iii) Develop a 3 and 5 year plan for facility – including an audit of all major systems with appropriate records documented.
 - iv) ★*Develop a dashboard for Christ Lutheran School (done)*
 - v) ★*Develop a plan for the systematic review of school curriculum that puts the board in the loop. (done)*
 - vi) ★*Develop a marketing plan. (done)*
 - vii) Review and revise policy – especially personnel policy as it relates specifically to the school. (on hold until new principal called)

Minutes respectfully submitted by Judy Ellis, Secretary.