

## **CLS Board of Education Meeting**

### **July 22, 2008**

Present: Steve Stortz, Craig Boche, Judy Ellis, Beth Pasold, Anne Rader, Kathy Gebhardt, Curt Blackman, Scott Stevens, Monte Glaser, Connie Bichlmeier (Grace rep.), Curt Bockelman (OSL rep), Gary Weber

- 1. Opening Prayer** – 7:00 P.M. Steve Stortz opened meeting with prayer. Devotion – 7:30
  
- 2. Approval of June 24, 2008 minutes.** Will be e-mailed out to be reviewed and approved at Aug. mtg.
  
- 3. Financial Reports** – E-mailed to all for prior review.
  - a. School Financials – Transaction Detail by account – chg. # of AV carts to 3 – Motion made and carried to approve Transaction Detail by Account
  - b. Tuition Collection update:
    - Steve is in communication with sister congregations regarding their accounts
    - Three families with considerable balance: Craig has attempted to reach each of these families with no positive response. Steve will pursue next step in working with Judy Bohn regarding turning accounts over to collection agency. It was discussed and board is in full support of upholding policy which states that any family with outstanding balance, and who has made no attempt to rectify situation, will not be allowed to re-enroll children in Christ Lutheran School the following year unless all past due payments are made. It was also decided that it is imperative that every family have registration fees paid and arrangements made for payment of upcoming school year tuition prior to the first day of school.
  
- 4. Principal's Report**
  - Four new students enrolled bringing total K-8 at 264. Pre-school total currently at 70
  - Kind. – 3<sup>rd</sup> grade hallway painting is complete. Bathroom sinks are here and will be installed soon.
  - Service Master employee has been arrested for stealing items from church and school. Most of the items have been recovered.
  - NLSA update – Gary Weber reports subcommittees are meeting and on schedule according to timeline set.
  - Annual Fund Drive – Allan Zeitz is organizing. Brochure is almost complete and committee would like to include what the money raised will be used for. Faculty has made a list of suggestions for consideration. After reviewing this list, motion was made to use money from Annual Fund drive for: 1)tuition assistance; 2)building debt retirement; 3)computers for teachers in classrooms; 4)classrooms projectors; 5)stipend for each classroom teacher. Motion seconded and carried.

- Scrip sales going well. Families will be notified of their “dollars earned” toward reducing upcoming school year’s tuition on registration day.
- Teachers return Aug. 1 with breakfast and meetings scheduled.

## 5. Old Business

- a. Staff/BOE picnic at Tahazouka – in September. It was agreed that the male board members would take care of getting/cooking the meat and the ladies would organize the side dishes/dessert.
- b. Tuition assistance subcommittee will begin meeting within the next week. Those agreeing to serve on this committee are Craig Boche, Curt Blackman, Anne Rader, Steve Stortz, Curt Bockelman (OSL), and a Grace Luth. Rep.
- c. School Foundation – needs members X7 to include 3 Christ Lutheran; 1 Grace (Connie Bichlemeier); 1 Our Savior; 1 Mt. Olive, and 1 at-large (from any of the three congregations). Steve asked Board to submit any suggestions for members to Judy Bohn.
- d. Technology – 3 year commitment  
Steve informed the Board that Power School has made a major internal change with its database as of July 3, resulting in many of the teacher’s current classroom computers operating systems not being able to run the new Power School program. Steve had 3 proposals for consideration, which included new laptops for the teachers, allowing them the mobility to bring their computers for trainings, etc. After discussion of all three proposals, the Board agreed to a “scaled back” version of Proposal #3, which will include purchase of 16 new laptops for teachers, additional server, and support systems. Steve suggested paying for this technology upgrade over a period of three years at approx. \$10, 370. per year. It was reported that the technology fund from registration fees will have \$9,000 available. Annual Fund dollars have been allocated for upgrading teacher’s classroom computers and the Plant Sale has money available to assist with this purchase. Motion made to use \$5,000 from Annual fund, with remaining balance for first year’s payment to be split 50/50 from Technology fund and Plant Sales fund. Motion seconded and carried.

## 6. New Business

- a. Election of Officers: Nominations from the floor taken and voted on. Officers voted in for 2008-2009 are Craig Boche – Chairman; Curt Blackman – Vice Chairman; Judy Ellis – Secretary.
- b. School Foundation
  - i. Church has asked BOE to consider request for \$10,000 from School Foundation to help pay down the debt on new building. After some discussion, it was agreed to table this request to next meeting, until we know what the need is going to be for tuition assistance for upcoming school year.
- c. Newly enrolled students include two in 2<sup>nd</sup> grade, increasing this class size to 25-26. Motion made and carried to authorize Steve to explore options for possibly increasing aide time in this classroom.
- d. Executive Session

- 7. Board Goals** – These are here only so that we continue to monitor our progress. Goals can be added or deleted by the group at any time.
- a) Major goals to accomplish
    - i) Develop job description for board members
    - ii) Develop plans to restructure board meetings to make them more efficient
    - iii) Develop 3- and 5-yr. plan for facility, including an audit of all major systems with appropriate records documented
    - iv) Develop a dashboard for CLS
    - v) Develop a plan for the systematic review of school curriculum that puts the board in the loop
    - vi) Develop a marketing plan
    - vii) Review and revise policy-especially personnel policy as it relates specifically to the school.

**Minutes respectfully submitted by Judy Ellis, Secretary**

**Christ Lutheran School Mission Statement:**

***“Christ Lutheran School partners with families to develop God-given abilities in students so they can grow in knowledge of the Lord Jesus Christ and live as effective citizens in His Kingdom.”***

**“From now on, we regard no one from a worldly point of view.” 2 Corinthians 5:16**