

CLS Board of Education
August 28, 2007

Devotion – 7:30

Board members present: Craig Boche, Ron Buss, Judy Ellis, Kathy Gebhardt, Terri Hornik, Monte Glaser, Scott Stevens, Brad Wolff, Curt Blackman, Bryan Baker, Curt Bockelman, Connie Bichlmeier, Eunice Brandt, Bill Meyer, Gary Weber

1. **Opening Prayer** – 7:00
2. **Board Training:** Mr. Meyer reviewed protocol for “serving on the school board”.
3. **Principal’s Report:** See attached handout
4. **Financial Reports**
 - a. Board agreed to have Judy Bohn e-mail financial reports out to all board members prior to each monthly meeting, allowing for the review of these reports in advance and elimination of paper copies at meetings.
 - b. Review and approve purchases: Motion made to accept Transaction Detail by Account Report dated July 1–Aug. 23, 2007, motion carried.
 - c. Tuition Assistance Report: Ron Buss & Curt Blackman reported that \$45,000 total tuition assistance was awarded to approximately 35 families. \$27,000 from Annual Fund and \$18,000 from various other sources
5. **Old Business**
 - a. Review policy regarding no tuition for full time teachers and pastors:
Policy read by Mr. Meyer which states “teachers employed at half time or more can request benefit of receiving tuition for their family”.
 - b. Wednesday faculty meetings and sports schedules: Discussion followed regarding faculty on duty as coach or assisting with extra-curricular activities during hours scheduled for faculty meetings. Motion made to affirm decision that assisting with any extra-curricular activity is not an acceptable reason to be excused from faculty meetings occurring on Wednesdays. Motion carried.
- Motion made and carried to recognize Gary Weber for his many years of service to Norfolk Public Schools Jr. High football, allowing CLS Jr. High boys to participate in football in cooperation with the Public School program.
 - c. Certificates/Plaques of appreciation – Plaque for Ray Stahla and certificates of appreciation for Renee Praeuner and Sarah Schienost have been completed by Curt Blackman. These will be presented at proposed faculty/staff/board picnic. (see new business)

6. New Business

- a. \$100 teacher stipend-this was funded through Annual Fund last year. Do you wish to set aside \$100 per teacher again for 2007-2008? Discussion followed regarding general ideas for Annual Fund monies. Motion made to allocate Annual Fund money as follows:
 - \$28,000 tuition assistance
 - \$100 stipend for each teacher
 - Remainder to be divided between facility improvement/debt retirement

Motion carried.

Terri Hornik agreed to serve on Annual Fund Committee as BOE representative.

- b. Plan a faculty/board steak fry/picnic: Subcommittee formed to begin planning event is Monte Glaser, Scott Stevens and Curt Blackman. Motion made for committee to be responsible for planning and organizing date, place, food/menu, funding for event that will include all faculty, staff, board of ed. and their families. Motion carried.
- c. Funding Lutheran Schools Seminar – to be held in St. Louis
- d. Major goals for Board of Education to accomplish this year – presented by Board Chairman Craig Boche:
 - i. Develop a job description for board members
 - ii. Develop plans to restructure our board meetings to make them more efficient.
 - iii. Develop a 3 and 5 year plan for facility – including an audit of all major systems with appropriate records documented.
 - iv. Develop a dashboard for Christ Lutheran School – to include Cat Scores, Church attendance, enrollment, tuition.
 - v. Develop a plan for systematic review of school curriculum that puts the board in the loop – It was recommended that faculty bring to the board the potential curriculum changes by having someone from faculty committee attend board meeting and present an informal overview of proposed curriculum. Motion made for curriculum review process to be brought to board for approval. Motion carried.
 - vi. Develop a written marketing plan
 - vii. Review and revise policy – especially personnel policy as it relates specifically to the school
 - viii. For annual review: major building systems, building furnishings, technology, marketing plan

Proposed idea of breaking into subcommittees to investigate and collect above information and bring back to board.

7. **Approval of Minutes-** Minutes for July and August meetings will be e-mailed out to all board members for review, with approval to be put on September meeting agenda.

Minutes respectfully submitted by Judy Ellis, Secretary.